

FINANCIAL MANAGEMENT

and accounting demystified

Accountants and 'finance people' use their own mysterious jargon. Have you ever wondered about terms such as balance sheet, profit or loss statement, cash flow, solvency, turnover, liquidity, amortisation? Have you ever wondered how to easily assess your organisation's financial health? If the answer is 'yes', then this course is for you!

COURSE TOPICS:

- ✓ Why financial literacy is so important... for your organisation and career
- ✓ A tour of your organisation's audited financial accounts
- ✓ The 3 major statements and what they can tell us
 - The balance sheet
 - The income (or profit or loss) statement
 - The cash flow statement
- ✓ How to assess your organisation's financial health and position
- ✓ Why you should never trust accounting software 100%
- ✓ The indicators of a financially robust organisation
- ✓ How fraud happens and how to prevent it
- ✓ Identifying and managing organisational risk
- ✓ How to budget accurately and effectively
- ✓ Financial reporting ... who gets what?
- ✓ The role of auditors

WHO'S IT FOR?

- Board and committee members
- CEOs and senior managers
- Divisional or departmental managers
- Any person who wants a great introduction to organisational financial literacy and management



Andrea Moody

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Workplace Training & Assessment

YOUR FACILITATOR

Andrea Moody has more than 20 years of significant experience in financial and business management and has demonstrated her ability to deliver demonstrable results in the private, public and not-for-profit sectors. She has a graduate degree in business, is a Certified Practising Accountant and also is a qualified workplace trainer and assessor. Andrea brings a unique mix of experience, knowledge and qualifications and combined with her ability to talk in 'non-accountants' language ensures that her presentations are packed with practical and understandable information that you can use immediately!

For more information visit our website
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